

## The Chicago High School for the Arts Board of Directors Meeting

March 14, 2022 at 4:00pm

Location: Online, via Zoom

To attend via video conferencing, please reach out to Ursula McGregory (umcgregory@chiarts.org), who will send the appropriate information.

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Welcome / Call to Order / Roll Call

Cynthia Plouché

The meeting convenes at 4pm with a closed, executive session. The board will be in closed session until at least 4:40pm when we will immediately move into open session. Please also note that the meeting will be virtual. *Contact Ms. McGregory for the link.*

### Closed Session

- 5 ILCS 120/2(c) Exceptions. A public body may hold closed meetings to consider the following subjects: (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting...

### Information & Presentations

Artistic Director Report  
PSO Report

Tina Boyer Brown  
Janette Cortes-Duewel

### Committee Reports

Finance Committee  
Governance Committee  
Program Excellence

Christine Gallagher  
John McCambridge  
Duffie Adelson

Actions/Votes to be Taken by Board

Cynthia Plouché

Public Comment

Adjournment

Next Board Meeting: April, 2022

*The Chicago High School for the Arts (ChiArts®) develops the next generation of diverse, artistically promising scholar-artists through intensive pre-professional training in the arts, combined with a comprehensive college preparatory curriculum.*



## **ChiArts Board Meeting March 14, 2022**

The Chicago High School for the Arts  
Board of Directors Meeting  
4:00 p.m. - 5:30 p.m.  
Online - via Zoom  
Minutes for March 14, 2022

**Present (on call):** Duffie Adelson, Carlos Azcoitia, Deirdra Donahue, Lesley-Ann Brown-Henderson, Warren Chapman, Janette Cortes-Duewel, Inger Burnett-Zeigler, Kay Mabie, Chris Falcon, Christine Gallagher, John McCambridge, Carol Friedman, and Cynthia Plouché

**Others Present:** Tina Boyer Brown (Artistic Director), Abbey Cullen (Assistant Principal), Ursula McGregor (Executive Assistant)

**Quorum:** Yes

The meeting of the Board of Directors (the “Board”) of The Chicago High School for the Arts (“ChiArts”) was held pursuant to a Call & Notice served on all Directors. Board Chair, Cynthia Plouché (“Cynthia”) called the general assembly to order at 4:00 p.m.

The meeting convened at 4:00 pm with an executive closed session until 4:40pm when it immediately moved into open session.

### **Board Chair Report**

**Cynthia Plouché** (“Cynthia”) shared the Board Chair report. Board members have been conducting a series of meetings with teachers from our Theatre program and will be scheduling similar meetings with faculty members from the other conservatory programs in the next several weeks. Bill Gerstein was welcomed as our newest board member. The two Parent Support Organization (PSO) representatives, Janette Cortes-Duewel and Angela Kiefer will now have full voting rights on our Board of Directors and will be included in all closed sessions of Board meetings.

The Board engaged an independent human resources expert to review our HR processes and practices. The consultant will deliver a public presentation of the recommendations at the next board meeting. The board has identified a research partner to develop and implement a survey of all ChiArts students, faculty, staff, parents and Board members to be conducted later this spring. The Board’s Executive Committee has also interviewed a number of consultants with experience in arts education and nonprofit best practices to guide us through a strategic planning process. Immediate opportunities to review and refresh our existing strategic plan to meet the current and emerging needs of our school and students will be the focus.



### **Information & Presentations**

**Tina Boyer Brown** (“Tina”) shared the Artistic Director report. GoCPS will be releasing the results of Round 1 auditions to prospective students and families at 5pm on Friday, March 18. Students will have two weeks to accept or decline their offer and must have their decisions submitted by 5pm on Friday, April 1. During those two weeks, ChiArts will hold three Accepted Student Nights. Families will tour the school, speak with faculty, and see performances and exhibits. All accepted students will receive a personal phone call and QR coded video from Admissions.

The Visual Art Department Head hiring process is in the final stages. Phone screening interviews for the Theatre Department Head position are underway. Productions have resumed. Visual Arts Sophomore Slam opened March 4, Dance’s Journey of the Brown Tights and the Jazz Showcase opened March 8, and the Percussion Ensemble performance was held on March 10. This week, senior Musical Theatre students will perform *A Chorus Line* in ChiArts’ Black Box.

The production calendar planning process will begin soon. Productions are included in the calendar based on the needs of the students as identified and produced by Arts Department Heads. This year, students will have the opportunity to make suggestions and give feedback on the production calendar before it is finalized. Department Heads will also engage faculty in planning next year’s production calendar.

### **Committee Reports**

**Christine Gallagher** (“Christine”) presented the Treasurer report. Since the previous forecast in December 2021, there have been no significant changes to the forecast (last updated February 23<sup>rd</sup>). The current forecast shows an approximate net asset increase of \$109K for fiscal year 2022. Completion of tax Form 990 and an update on 2023 Budget Process will be ready for the May board meeting.

**Duffie Adelson** (“Duffie”) presented the Program Excellence report. The Board acknowledged a successful luncheon last week, held in appreciation for the service and commitment of our teachers. Several board members attended and enjoyed discussions, food and fellowship with our valued academic and arts teachers.

### **Adjournment**

Cynthia requested to adjourn the meeting at 5:58 p.m. Kay Mabie (“Kay”) made a motion to adjourn, and Warren Chapman (“Warren”) seconded the motion. All voted in favor, none opposed.

Respectfully submitted,  
Warren Chapman  
Secretary