



Program Excellence Committee (Virtual)

Thursday, January 12, 2023

5:00 PM

Join Zoom Meeting

<https://us06web.zoom.us/j/81585015350?pwd=eDRpN0pYQTREd1R6V2FCbi9yN0cxQT09>

Meeting ID: 815 8501 5350

Passcode: 33iJVj

Meeting ID: 815 8501 5350

Passcode: 454560

Find your local number: <https://us06web.zoom.us/u/kcbTNUJ1cX>

Agenda:

- A. Introductions
- B. Academic School Leadership presentation
- C. Development of a job description for new school principal
- D. Creation of a selection committee
- E. Desired timeline for selection

Adjournment

CHIARTS[®] THE CHICAGO HIGH SCHOOL FOR THE ARTS

PEC Meeting Minutes -January 12, 2023

5:00 p.m.- Introduction of attendees.

5:08 p.m. - Meeting begins. Roll Call taken by Kinita Redmond.

(Angela Kiefer, Bill Gerstein, Carlos Azcoitia, Deidra Donahue, Duffie Adelson, Karen Fishman, Kay Mabie, Michelle Farid-Pierre, Peter Fidler, Janette Cortes-Duewel, Ron Grais) (Administrative attendance Tiffanie McLeary, Leonard Kenebrew, Tina Boyer Brown and Kinita Redmond)

5:10 p.m.- Minutes from previous meeting approved. Motion to approve by Kay Mabie and seconded by Carlos Azcoitia. All present board members approved with an Aye.

5:1 p.m.- Bill Gerstein summary of PEC objectives and expression of the it's intention to make the search for the permanent principal a community effort. Introduction of Gregory Jones as an informal consultant in the principal search.

5:15 p.m.- Gregory Jones presentation of A Path Towards School Improvement: Preparing for Principal Leadership

- Led with guiding questions and objectives.
- Quantitative breakdown of Comparison of Five Similar School Performance Outcomes.
- Quantitative breakdown of Pre-Pandemic Standardized Test Performance.
- 5 Essentials Survey discussed (CHIARTS is rated as partially organized).
- Quantitative breakdown of 5 Essentials Survey Data 2022. (CHIARTS rated as neutral in the areas of ambitious instruction, supportive environment and involved families and rated weak in collaborative teachers and effective leadership).
- Principal Planning and Next Steps
- Charted data comparing AP from same school to Principalship, Resident Principal to Principalship, AP from different school to Principalship, and Principal from different school to Principalship.
- Definition and descriptions of desired leadership skills and leadership dispositions.

5:48 p.m.- Carlos Azcoitia presentation of Principal Profile

- 3 main categories for a principal (Instructional leadership, Interpersonal effectiveness, and Management of school)
- Strategic thinking
- Service leadership
- Team Leadership

- Development of others
- Instructional leadership
- Accountability
- Managing change
- Operational
- Community engagement

5:56 p.m. - Janette Cortes-Duewe spoke with the intention of developing a committee of board members, teachers, parents, students, community members, and teaching artists. Discussion of a timeline for the search with the hope of having an approved candidate May 2023.

5:58 p.m. - Bill Gerstein spoke on the process of getting the search down to three outstanding candidates for the board to choose from.

6:00 p.m. - Questions taken from attendees.

6:03 p.m. - Michelle Farid-Pierre spoke on the need for the school to start working on the culture and school climate in the present so that new leadership is walking into something that has a solid foundation. Spoke on the need for a good sense of community and for the entire community to take accountability.

6:06 p.m. - Questions from attendees resumes.

6:15 p.m.- Janette Cortes-Duewe discussed next steps.

- Focus on the development of the committee.
- Posting the position.
- Intent to finalize the next steps at the board meeting on January 18th proposed by Bill Gerstein.

6:22p.m. - Meeting adjourned.