

The Chicago High School for the Arts Board of Directors Meeting Agenda

Wednesday, February 22, 2023 @ 5pm Location: VIRTUAL The Chicago High School for the Arts will convene a remote, regular board meeting on Wednesday, February 22, 2023 beginning at 5pm for an open session via Zoom. Board members, citizens, and staff may participate in the meeting virtually. The link is provided below.

Link: <https://us06web.zoom.us/j/84202236120?pwd=TFRBZVFhZFI5aUZ1NWxzWjhScWFtZz09>

Welcome / Call to Order / Roll Call Duffie Adelson

Approval of Minutes of January 18, 2023* Duffie Adelson

Presentations & Reports:

Interim Principal Report

Lorraine Cruz

Artistic Director Report

Tina Boyer-Brown

Committee Reports:

Parent Support Organization

Angie Kiefer, Michelle Pierre-Farid Ph.D

Program Excellence Committee & Principal Search Update

Bill Gerstein

Finance Committee

Christine Gallagher

Executive Director Search Update

Duffie Adelson

Public Comment

Executive (Closed) Session - In accordance with section 2(c) of the Open Meetings Act (the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body)

New Business

Adjournment

*Requires Vote

Board Meeting Minutes- February 22, 2023

5:01 pm. Meeting called to order by Duffie Adelson, Interim Board Chair

5:05 p.m. Roll call taken by Kinita Redmond

(Bill Gerstein, Carlos Azcoitia, Christine Gallagher, Duffie Adelson, John McCambridge, Karen Fishman, Kay Mabie, Warren Chapman, Michelle Farid-Pierre, Peter Fidler, Janette Cortes-Duewe, Ron Grais). (Administrative attendance Lorraine Cruz, Tiffanie McLeary, Tina Boyer Brown, Leonard Kenebrew, Mark Bracken, Kinita Redmond)

5:08 p.m. - Motion to approve minutes from previous meeting January 18, 2023 made by John McCambridge and seconded by Warren Chapman. All members in favor of motion with a vote of Aye.

5:10p.m. - Principal's Report presented by Lorraine Cruz

- Hiring update for open positions: No candidates for math or computer science. Converting computer science grades to pass-fail. Have moved interviewing to Fridays and lined up subs to support the hiring team. Interviews and demonstrations are going well.
- 5 Essentials update: 25% students have completed. 37% teachers have completed. Deadline is the end of March. Asking teachers to have students fill out the survey during the advisory period.
- Shelter In Place update: Last Tuesday a social media threat was received. The issue has been escalated to a federal level. Working with students to make sure they refrain from bullying or accusing other students and continuing to update parents as we await a verdict. A safety plan was put in place for students who have been accused. Christine Gallagher thanked the staff for following protocol and requested that the team come together for a debrief to discuss what was learned and how we can improve.

5:23 p.m.- Artistic Director Report presented by Tina Boyer Brown

- Staffing update: pausing on filling the position of vocal chair; assessing duties of this position and what supports are needed in the department. Development on new mid session onboarding orientations: Have been working with staff across the school to improve onboarding process to include transparency around processes, available resources, SharePoint site with relevant documents and flow charts, etc. .
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- Admissions update: student acceptance date is April 14
- Upcoming events shared

5:42 p.m. PSO Report presented by Michelle Farid-Pierre

- Thanked the board for appreciation treats
- Looking for volunteers for concession stands.

- Discussed parent access to newsletter and reports as some parents are not receiving notifications from CPS.
- Looking to create a Google Drive for PSO
- Parent fundraising: working with ChiArts Foundation to plan for future fundraising, and working with department heads on opportunities for parents to support conservatories as well as academics
- Christine Gallagher noted that Kerfuffle is coming up on April 27 and provides a wonderful way to support the school.

5:50pm PEC/Principal Search Committee report presented by Bill Gerstein

- Five great applications out of many submissions so far.
- Interviewing will begin after March 1st.
- CIWP being developed through the Program Excellence Committee
- our priorities identified:
 1. Professional Learning Community
 2. College Prep Curriculum
 3. SEL/Mental Health
 4. Safety
- Next PEC Meeting March 2, 2023.
- Tina Boyer Brown is working on collecting data to support arts objectives, and is working to create a student/teacher survey. She expects to have a dashboard report in May.
- Janette noted that benchmark goals and a monitoring process will be created. Additional teacher input is highly encouraged. The outcomes of this work should: 1) inform the budgeting process; 2) tie assessments to teaching improvement.
- Teacher survey March 22, 2023
- More teacher involvement in PEC
- CIWP prospective completion date in April/May 2023

6:00pm Executive Director Search report presented by Duffie Adelson

- Two town hall meetings were hosted by Kittleman & Associates
 1. Staff/Teacher Town Hall on Feb 16, 2023
 2. Parent/Student Town Hall on Feb 21, 2023
- Surveys were sent out to staff, teachers, students and parents to invite further input.
- The Executive Director position will be posted soon.

6:03 p.m.- Public Comment opened.

6:07 p.m. Finance Report presented by Christine Gallagher

- **Motion to approve Form 990 made by Carlos Azcoitia and seconded by Warren Chapman. All members voted Aye with no opposition.**
- Projected year's estimated loss is \$400K.
- Looking to close the financial gap with the expectation of lower operational costs as well as instituting fundraising efforts.

6:10 p.m. Public Comment

6:17 p.m. Closed session began with all board members, Tina Boyer Brown and Lorraine Cruz

7:21 p.m. - Open session resumes.

7:23 p.m. New Business

7:24 p.m.- Meeting adjourned via motion made by Ron Grais and seconded by Warren Chapman.