



The Chicago High School for the Arts Board of Directors Meeting Agenda

Tuesday, March 14, 2023 @ 5pm Location: VIRTUAL The Chicago High School for the Arts will convene a remote, regular board meeting on Tuesday, March 14, 2023 beginning at 5pm for an open session via Zoom. Board members, citizens, and staff may participate in the meeting virtually. The link is provided below.

Link: <https://us06web.zoom.us/j/82292460707?pwd=ZFVVa0E1RXIzcUJLS3Z6bkpHOZoz09>

Welcome / Call to Order / Roll Call Duffie Adelson

Approval of Minutes of February 22, 2023* Duffie Adelson

Presentations & Reports:
Interim Principal Report Lorraine Cruz
Artistic Director Report Tina Boyer-Brown

Committee Reports:
Parent Support Organization Angie Kiefer, Michelle Pierre-Farid Ph.D
Program Excellence Committee & Principal Search Update Bill Gerstein
Executive Director Search Update Duffie Adelson

Public Comment

New Business

Adjournment

*Requires Vote

Board Meeting Minutes - March 14, 2023

5:14p.m.-Meeting called to order by Duffie Adelson, Interim Board Chair

5:05p.m.-Roll call taken by Kinita Redmond. (Duffie Adelson, Angela Kiefer, Bill Gerstein, Christine Gallagher, Warren Chapman, Kay Mabie, Karen Fishman, Janette Cortes-Duewel, Michelle Pierre-Farid, Peter Fidler)(Administrative Attendance Lorraine Cruz, Tina Boyer-Brown, Tiffanie McLeary, Kinita Redmond, & Leonard Kenebrew)

5:10 p.m.- Motion to approve minutes from previous meeting February 22, 2023 made by Karen Fishman and seconded by Peter Fidler. All members in favor of motion with a vote of Aye.

5:12 p.m.-Principal's report presented by Lorraine Cruz

- 5 Essentials window closing at the end of the month. Student involvement went from 37% complete to 38%. Teachers have a 44% completion rate. We need 50% completion rates for all.
- Hiring was discussed.
 1. No applicants for the open Math position.
 2. The newest Social Studies teacher resigned and we have reposted the position. No applicants as of yet.
 3. The Post Secondary position is still posted. One great applicant was offered the position but chose to take a different position that allowed them to work from home.
 4. The head of Security position was offered and accepted but the acceptance was later rescinded due to a better offer.
 5. Two open security positions have been posted with no applicants.
 6. No applicants for the Computer Science position.
- Calendar for the rest of the year includes:
 1. Spring Break is the 1st week of April.
 2. Memorial Day, Quarter 3 ends this week.
 3. Report Card Pickup Day is March 30th.
 4. Three PD days left (March 31st, April 17th, and May 15th).
 5. Finals are the last weeks of school with Records Day being June 9th.
 6. Activities this month is the Tribute to Black Music and Rooted dance performance.
 7. In April, there will be SAT, PSAT and assessments for Science. May will be the AP exams.

8. Senior activities will have the prom at the Swift Hotel on May 20th, Senior Luncheon will be at Maggianos on May 24th and graduation will be May 30th at the Harris Theatre.
- Hiring outreach includes working with Quattro who has cleaned out the system of old resumes and information from the system. They have been vetting the applicants. There are multiple locations that are accepting applications. Some universities have been contacted regarding recruitment. Looking to have more viable options as we move into Spring which is historically a great hiring season.

5:26p.m. Artistic Director's Report presented by Tina Boyer-Brown.

- Great turnout for Ms. Wells-Mann's directorial debut of Little Shop of Horrors theater performance .
- Students are going to IHSA to compete in group interpretation and some students are also competing in the regionals virtually. They could possibly go on to the State. Great opportunity to reestablish the program in some of the pre-COVID forums from the past.
- Tribute to Black Music includes a guest composer that is coming in to conduct the students for at least one song and the Illinois State Glee Club is outing on a brief concert. Rooted will be coming up next week. The Senior Dance Showcase and the Spring Jazz Showcase are coming up this month.
- Acceptance letters that include a welcome video, a congratulatory postcard with alumni artwork and a phone call will be sent to students on March 24th. They will have 2 weeks to accept. Accepted student nights will be held on March 28, March 28th and April 12th. It will consist of tours, staff introductions, student meet and greet, an academic overview and a Q&A portion of the evening.
- Burr Elementary outreach is in collaboration with us for dance percussion and voice.
- May 4th celebration to watch Star Wars along with Band Day in which 7th and 8th graders will visit the building.
- Open to partnering with elementary schools for field trips which could help with student recruitment efforts.

5:35p.m.- PSO Report presented by Angela Kiefer.

- The PSO president has met with leadership about the plans for the rest of the year.
- Looking for extra Teacher Appreciation gifts, ideas and donations for participation in the show of appreciation.
- Parent fundraising is an ongoing effort. Creating some parent-leadership collaboration.
- Looking to reach out for more PSO involvement by the utilization of social media.
- PSO will be present at the upcoming Open Houses.
- The March 21st meeting will be rescheduled.
- Bagels and Coffee was a great success.

5:38 p.m.- PEC and Principal Search Committee reports presented by Bill Gerstein.

- Moving forward with creating a Continuous Improvement Work Plan (CIWP). Getting a variety of input and help with the process. This will tie to budget recommendations.
- The Principal Search Committee is going well. We have 8 applicants that are currently being screened. The Committee has been formed with a combination of students, teachers, staff, parents, and board members. Looking to begin the interview process shortly.

5:53p.m.- Duffie Adelson discussed a governance issue in which Lesley-Ann Brown-Henderson will be stepping down from her position on the board due to juggling her schedule with her career and family. She is unable to give the board position the time and investment that the students deserve. She would love to be welcomed back when her schedule allows in the future. She will make some recommendations for replacements and the board extends that opportunity to all as well.

5:54p.m.- The Executive Director Search update was presented by Duffie Adelson.

- The position was officially posted on several platforms on March 1, 2023.
- There is great interest and the consultants are excited about the applicants. The Town Halls and surveys have been a great assistance to the process.
- Interviews are planned for May and mid June with plans to make an offer by mid June.

5:55p.m.- Public Comment

6:00p.m.-New Business

6:01p.m.- Meeting adjourned via motion made by Bill Gerstein and seconded by Warren Chapman.